

ACC Connection... *whether it is to earn an Associate's degree, general education credit for transfer, or to get ahead during the summer... **HERE ARE THE STEPS!***

- ❏ **Application** - Complete the online admissions application at www.applytexas.org or www.austincc.edu (Click on the purple Apply button on the left).
- ❏ **Request Official Transcript** - Visit Student Services or visit <https://pflugervilleisd.revtrak.net/High-Schools/> to request a transcript to be sent to ACC.
- ❏ **Testing** – If you have met TSI with SAT or ACT you will need to visit www.collegeboard.org or www.actstudent.org to request your scores to be sent to ACC. If you have not met TSI with SAT or ACT, you will need to take the TSI. *See reverse side for cut off scores, summer registration instructions.*
- ❏ **Upload Unofficial Transcript & Current TSI Scores** – Once your application has processed you will be about to visit www.austincc.edu → Click Apply → Create or Log in to Application Account → Scroll Down → Click Supplemental Documents → Upload documents requested. Once submitted you will receive an email with your ACCeID. Move on to the next step to activate.
- ❏ **Activate ACC eID** – Go to www.austincc.edu → Click on Student at the top of the screen → Click on ACCeID on the right → Click Activate ACCeID → Fill in blanks and Continue → Agree to terms → Create Password → Answer Authentication Questions → Log in to ACC Online Services to access student status, registration, financial aid, etc.
- ❏ **Financial Aid** – Visit www.fafsa.gov to complete your free application for student aid, be sure to list ACC. After submitting, be sure to visit www.austincc.edu → Click on Student at the top of the screen → Click on Self Service → Click on Financial Aid to review your status. Submit any additional forms needed for verification to ACC Financial Aid, 5930 Middle Fiskville, Austin, TX 78752. Accept/Decline awards when posted!
- ❏ **Advising** – New students must attend an **Area of Study Info Session** (small group/online orientation). Visit <http://www.austincc.edu/admissions> and Click on Info Session to register. Be sure to bring a copy of your transcript and TSI/SAT/ACT scores if you go to an on campus session.
- ❏ **TSI Authorization Form** – You must submit this form to ACC so they can access your TSI scores for advising. Forms can be found in the PHS College & Career Center.
- ❏ **Meningitis Shot** - Provide proof of immunization by uploading your shot record via your Online Service account (log into Online Services → Click on Student Status).
- ❏ **Request Official Final Transcript** – Request final transcript to be sent to ACC. Free request is provided at graduation practice. Be sure to remember to turn it in!
- ❏ **Register** – Visit <http://www.austincc.edu/online-services> to register for classes. Visit <http://www.austincc.edu/students/registration> for steps.
- ❏ **Activate your ACCmail**- Visit <http://www.austincc.edu/help/accmail/activation-and-login-assistance> to activate your email account. You must use your ACCmail to email ACC Staff and professors.
- ❏ **Payment** – Pay for classes by payment deadlines when fees are assessed. Call the Cashier's Office at 223-CASH for payment deadlines and options. You will be dropped from all classes for failure to make payment by posted deadlines.

College Readiness Testing Exemptions:

TSI: Reading – 351; Math – 350; Writing 5+ on Essay or 4/340

ACT: Composite 23; 19 English, 19 Math

SAT (before March 2016): 1070 or higher Combined CR & M; 500 or higher Critical Reading, 500 or higher Math

New SAT (beginning March 2016): 480 or higher Evidence Based RW, 530 or higher Math

ACC Student ID

Obtain your FREE ACC Student ID card in person at any campus Admissions & Records Office at least one business day after registering for classes. Bring an official Photo ID for identification.

Transportation & Parking

Go online at www.austincc.edu/parking to order a parking permit. ACC's Green Pass program provides unlimited rides on Capital Metro for \$25 a semester, visit www.austincc.edu/greenpass to register.

TSI Test Registration at ACC Instructions (summer registration):

Step One: pay for the test (\$10 per section):

- Visit www.austincc.edu.
- Click on Student at the top of the page
- Click on *Marketplace*
- Select a Store on the left: *ACC Assessment Testing*
- Select the number of sections needing to be retested (e.g. If you need to retest in Reading & Writing you would select 2 parts)
- Click on *Add to Cart*
- Proceed with Order and Checking Out
- Write down the order number or print receipt (you will need it when signing up)

Step Two: sign up for a time by contacting a testing office, see phone numbers below. You will need to complete the Pre Assessment Activity. Visit www.austincc.edu/tsi to complete, and then print certificate.

Step Three: go and test:

- Remember to bring a photo ID (Driver's License or Student ID) and certificate if this is your first time.
- Head to the Advising office to pick up a referral slip (Northridge Rm. 1101.1 or Round Rock Rm. 1105.00)
- Head to the Assessment & Testing Office (Northridge Rm. 1109 or Round Rock Rm. 2205.00) to retest... Good Luck!

ACC Northridge and Round Rock

Northridge: 11928 Stonehollow Drive, Austin, TX 78758

Office	Room	Hours	Phone
Admissions & Records	1101.1	M: 8:00am – 7:00pm T-Th: 8:00am-5:00pm F: 8:00am- 12 noon Sat: 10:00am – 2:00pm	223.4730
Advising Center	1101.1	M: 8:00am – 7:00pm T-Th: 8:00am-5:00pm F: 8:00am- 12 noon Sat: 10:00am – 2:00pm	223.4719
Assessment	1109		223.4807
Financial Aid	1106-B	M: 8:00am – 7:00pm T-Th: 8:00am-5:00pm F: 8:00am- 12 noon 1 st Sat: 10:00am – 2:00pm	223.4AID

Round Rock: 4400 College Park Drive, Round Rock, TX 78665

Office	Room	Hours	Phone
Admissions & Records	Rm. 1107.0	M: 8:00am – 7:00pm T-Th: 8:00am-5:00pm F: 8:00am- 12 noon Sat: 10:00am – 2:00pm	223.0016
Advising Center	Rm. 1105.0	M: 8:00am – 7:00pm T-Th: 8:00am-5:00pm F: 8:00am- 12 noon Sat: 10:00am – 2:00pm	223.0009
Assessment	Rm. 2205.0		223.0142
Financial Aid	Rm. 1108.0	M: 8:00am – 7:00pm T-Th: 8:00am-5:00pm F: 8:00am- 12 noon 1 st Sat: 10:00am – 2:00pm	223.4AID