

ADDENDUM #1 QUESTIONS AND ANSWERS

1. Referring to line 26, is it the intent of PfISD to award one vendor with multiple phased contracts, or is PfISD intending to award contracts to multiple vendors?

The answer to this question depends on the quality of responses received by PfISD.

2. **Has a preliminary assessment of your facilities been conducted? If so, can you provide a copy for reference?**

Answer to be provided in Addendum #2.

3. **The timeline states that the RFQ was released on 11/14. However, four days were lost since it was released after 5PM on 11/18. Due to the RFQ being released after the timeline stated, and the fact that many will be taking extended time off over the week of Thanksgiving, would you consider extending the deadline by 2 weeks?**

Unfortunately, no. PfISD needs to move forward with awarding a contract or contracts before January 1, 2021.

4. **The timeline states that the responses are due at 2PM on 12/1. It also states that the award will be made on the same day. Is that correct?**

Not exactly. PfISD intends to begin evaluation of qualifications immediately after the 2:00 pm deadline on December 1, 2020. Depending on the number and quality of responses, the district hopes to be positioned to interview short-listed firms on December 2, 2020. However, the district reserves the right to delay this process, if deemed appropriate, to ensure the most qualified firms are short-listed.

5. **I have another question: Does the 55 page maximum cover the additional items requested (i.e. 3 years of financials, etc)? What is excluded from the 55 page requirement?**

Financial Statements will be the only item excluded from the 55 page requirement.

6. **Please elaborate on item #8, page 2: “Subcontracting of any portion of required services will not be allowed, without the prior consent of the District.” Later, in item 41b, the RFQ asks for respondents to “List the complete range of services and capabilities your firm offers (e.g. energy analysis, construction management, etc). Indicate all services which your firm performs with your own employees, and those which are usually subcontracted.” It is commonplace in the industry that trades are subcontracted, so please clarify that this is allowable for your project.**

Of course, subcontracting is to be expected. That said, PfISD reserves the right to accept or reject any proposed subcontractors. In order to be used, subcontractors must be pre-approved in writing by PfISD.

7. **Please elaborate on the information that you are looking for on Question 44b, on page 7 of the RFQ, as it specifically relates to “current clients assigned to attorney/s to be assigned to PfISD.”**

This is a typo. A large portion of this information was pulled from a previous document and should have been edited better before I made it public. The question has been rewritten below. Please replace the original 44b with the following:

44.b. A list of clients that are most comparable to Pflugerville Independent School District in size and complexity, denoting whether they are active or inactive clients at the time of Proposal and current clients serviced by proposed team members to be assigned, if a contract is awarded by PfISD. Please include a general description of types of services performed, types and size of projects involved, and the number of years served for each client/proposed team member.

- 8. Additionally, on question 44b, please elaborate on the statement “*types and size of issues involved*”, and help us understand what information you are looking for.**

The question has been rewritten under question #7 above.